



NEWCASTLE·UNDER·LYME
BOROUGH COUNCIL

Cabinet Forward Plan: Newcastle under Lyme Borough Council

Notice of Key Decisions to be taken under the Local Authorities (Executive Arrangements) (Meetings & Access to Information) (England) Regulations 2012

This Plan gives 28 days' notice of Key Decisions which we are expecting to take over the next few months. Councils cannot take Key Decisions without first giving 28 days' notice, unless an urgent decision is required. Urgent Key Decisions may be taken under the urgency procedures set out in the Council's Constitution. A decision notice for each Key Decision made is published within 6 days of it having been made.

"Key decisions" are defined as those Executive (Cabinet) decisions which are likely:

- a. to result in the Council incurring expenditure or making savings of £100,000 or more (in the case of Revenue) and £250,000 or more (in the case of Capital); and/or
- b. to be significant in terms of the effects on communities living or working in an area comprising two or more wards of the Borough.

This Forward Plan also contains details of other important Cabinet decisions that we are expecting to take even if they do not meet this definition.

Whilst the majority of these decisions taken at meetings held in public, some decisions may be taken in private meetings because they deal with confidential information as defined in Schedule 12A of the Local Government Act 1972, and the public interest in withholding the information outweighs the public interest in disclosing it. If we intend to take a decision in private, that will be noted below with reasons.

If you object to a decision being taken in private, you can tell us why by emailing DemocraticServices@newcastle-staffs.gov.uk or contacting the address below. Any representations received at least 8 working days before the meeting will be published with the agenda together with a statement of the Council's response. Any representations received after this time will be reported verbally to the meeting.

The Cabinet is made up of the Leader, Deputy Leader and Cabinet Members with the following portfolios:

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| Leader of the Council (One Council, People & Partnerships) | Councillor Simon Tagg |
| Deputy Leader & Cabinet Portfolio Holder (Finance, Town Centres & Growth) | Councillor Stephen Sweeney |
| Cabinet Portfolio Holder (Community Safety & Well Being) | Councillor Gill Heesom |
| Cabinet Portfolio Holder (Environment & Recycling) | Councillor Trevor Johnson |
| Cabinet Portfolio Holder (Leisure, Culture & Heritage) | Councillor Jill Waring |
| Cabinet Portfolio Holder (Strategic Planning) | Councillor Paul Northcott |

Exempt Information Categories under Schedule 12A of the Local Government Act 1972

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals an authority proposes;
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of a crime

Copies of the Council's Constitution, agendas and reports relevant to any key decision may be accessed on the Council's website www.newcastle-staffs.gov.uk or may be viewed during normal office hours. Copies or extracts can be obtained on payment of a fee (unless the publication contains exempt information).

For all enquiries, please contact:-

**The Chief Executive's Directorate, Castle House, Barracks Road
Newcastle-under-Lyme, Staffordshire ST5 1BL
Telephone 01782 742222 Email: DemocraticServices@newcastle-staffs.gov.uk**

| Title of Report | Brief Description of Report | Cabinet Portfolio | Intended Decision Date | Relevant Overview & Scrutiny Committee | Wards Affected | Reason for Determining in Private Session (if applicable) |
|---|---|------------------------------------|-------------------------------|---|-----------------------|--|
| Q2 Finance & Performance Report | To receive the Q2 Finance & Performance Report | Finance, Town Centres & Growth | Cabinet 3 November 2021 | Finance, Assets & Performance | All Wards | N/A |
| Walley's Quarry | To consider an update on Walley's Quarry | Finance, Town Centres & Growth | Cabinet 3 November 2021 | Finance, Assets & Performance | All Wards | N/A |
| One Council update | To consider a progress report on the One Council programme | One Council, People & Partnerships | Cabinet 3 November 2021 | All relevant Scrutiny Committees | All Wards | N/A |
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| Draft Savings Proposals 2022/23 | To consider draft savings proposals for the 2022/23 financial year | Finance, Town Centres & Growth | Cabinet 1 December 2021 | Finance, Assets & Performance | All Wards | N/A |
| Improvements to Westlands Tennis Centre & Wolstanton Park Tennis Courts | In partnership with the Lawn tennis association secure the necessary funding to enhance the tennis courts at the West lands Tennis Centre and Wolstanton Park | Leisure, Culture & Heritage | Cabinet 1 December 2021 | Health, Wellbeing & Partnerships | All Wards | N/A |
| Newcastle Town Deal Fund – future of the Rycroft Site | To consider a report on the future of the Rycroft Site | Finance, Town Centres & Growth | Cabinet 1 December 2021 | Economy, Environment & Place | All Wards | N/A |
| Future High Streets Fund – multi storey car | To consider a report on future multi storey car park | Finance, Town Centres & Growth | Cabinet 1 December 2021 | Economy, Environment & Place | All Wards | N/A |

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| park | provision | | | | | |
| Procurement Strategy 2022 - 25 | To consider a report on the Council's Procurement Strategy for the period 2022 - 2025 | Finance, Town Centres & Growth | Cabinet 1 December 2021 | Finance, Assets & Performance | All Wards | N/A |
| Allpay contract renewal | To consider a report on the renewal of the Council's Allpay contract | Finance, Town Centres & Growth | Cabinet 1 December 2021 | Finance, Assets & Performance | All Wards | N/A |
| Hybrid Mail Contract | To consider the award of a hybrid mail contract | Finance, Town Centres & Growth | Cabinet 1 December 2021 | Finance, Assets & Performance | All Wards | N/A |
| Future High Streets Fund – purchase of York Place | To consider a report on the purchase of York Place | Finance, Town Centres & Growth | Cabinet 1 December 2021 | Economy, Environment & Place | All Wards | N/A |
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| Schedule of Fees and Charges 2022/23 | To consider and approve the Fees and Charges for 2022/23 | Finance, Town Centres & Growth | Cabinet 12 January 2022 | Finance, Assets & Performance | All Wards | |
| Newcastle Town Centre Market update | To consider an update on the market | Finance, Town Centres & Growth | Cabinet 12 January 2022 | Economy, Environment & Place | All Wards | |
| Draft Revenue & Capital Budget and Strategies 22/23 | To consider the draft revenue and capital budget and strategies | Finance, Town Centres & Growth | Cabinet 12 January 2022 | Finance, Assets & Performance | All Wards | |
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| Quarter 3 Budget & Performance report | To receive the Q3 Finance & Performance Report | Finance, Town Centres & Growth | Cabinet 2 February 2022 | Finance, Assets & Performance | All Wards | |
| Revenue & | To consider the budget and | Finance, | Cabinet 2 | Finance, Assets & | All Wards | |

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| Capital Budget & Strategies 2022-23 | strategies for the forthcoming financial year | Town Centres & Growth | February 2022 | Performance | | |
| Appointment of External Auditor | To consider the appointment of the External Auditor | Finance, Town Centres & Growth | Cabinet 2 February 2022 | Finance, Assets & Performance | All Wards | |